



Employment Application

Main Office
725 W Apache Trail Ste. 3B
Apache Junction, AZ 85120

**Our establishments are tobacco free.
We also operate under a "Zero Tolerance"
work policy, free from all substance abuse.**

Please circle the location you are applying for.

**Handy Ace, Mesa
E Main & Power**

**Frontier Ace,
Apache Junction**

**Crismon Ace,
Crismon & Gaudalupe**

**San Tan Ace
San Tan Valley**

**Fortuna Ace
Yuma**

We are an equal opportunity employer and will not unlawfully discriminate on the base of race, color, sex, religion, national origin, age, marital or veteran status, or the presence of a medical condition or disability.

PERSONAL

Name _____ Date of Application ____/____/____
(Last) (First) (Middle)

Address _____
(Street) (City) (State) (Zip Code)

Telephone Number _____ Best Time to Call _____

Email Address: _____ Preferred First Name _____

Are you 18 years or older? ____yes ____no How many times have you changed your phone/number? _____

Are you a U.S. Citizen? ____yes ____no Are you authorized to work in the United States? ____yes ____no

Have you filed an application with us before? ____yes ____no. List any friends or relatives working here: _____

What method of transportation will you use to come to work? _____

DESIRED EMPLOYMENT

Position(s) applying for: _____

Do you prefer: ____ Full-Time (35 hours or more) ____ Part-Time (20-34 hours) ____ Other: _____

If part-time, please specify hours and/or days desired: _____

Salary Desired: _____ Date available to start: _____

Please check the work skills you possess or have experience in:

- paint
- power tools
- electrical
- plumbing
- evaporative cooling
- HAVC
- hardware
- fasteners
- building materials
- gardening
- forklift
- cash register
- computer/data entry
- bookkeeping/accounting

Please describe other special training, qualifications, or other experiences that relate to the position:

How did you hear about us? ____ Walk-In ____ ACE Employee ____ Newspaper ____ Solicitation ____ Website/Online ____ Other

EMPLOYMENT EXPERIENCE List current or most recent job first. Please include phone numbers with area code.

Employer	Dates		Work Performed
	To	From	
Address	Phone		
Job Title	Hourly Rate/Salary		
	Starting	Final	
Supervisor			
Reason for Leaving			
Employer	Dates		Work Performed
	To	From	
Address	Phone		
Job Title	Hourly Rate/Salary		
	Starting	Final	
Supervisor			
Reason for Leaving			
Employer	Dates		Work Performed
	To	From	
Address	Phone		
Job Title	Hourly Rate/Salary		
	Starting	Final	
Supervisor			
Reason for Leaving			

If you are currently working, may we contact your current employer? ____yes ____no

EDUCATION

High School	Name	Years Completed	Diploma/Degree	Courses of Study
	Location			
College	Name	Years Completed	Diploma/Degree	Courses of Study
	Location			
Graduate/Vocational	Name	Years Completed	Diploma/Degree	Courses of Study
	Location			

PERSONAL REFERENCES (Must be individuals you know other than family members)

Name
Address
Phone
Name
Address
Phone

MILITARY SERVICE RECORD

Have you had any experience in the Armed Forces of the United States or in a State National Guard? ____ yes ____ no

If yes, what branch? _____ Rank at discharge: _____ Date of discharge ____/____/____

Are you in the reserves? ____ yes ____ no If yes, date obligation ends: ____/____/____

Special/Technical training:

ADDITIONAL

Have you ever been convicted of a felony? ____ yes ____ no

If yes: Where: _____

When: _____

Nature of offense(s): _____

Do you have a valid, unrestricted driver's license? ____ yes ____ no

State any additional information that you feel may be helpful to us in considering your application:

AUTHORIZATION AND UNDERSTANDING

Applicant hereby certifies that the answers to the foregoing questions are true and correct. I agree if the information is found to be false in any respect including omission of information, I will be subject to dismissal without notice at any time. The applicant understands Kabat's ACE Hardware is relying upon the applicant's answers on this application, and the answers are made as an inducement to employer to hire applicant.

I authorize Kabat's ACE Hardware to investigate all information in this application without written notice to me. I hereby authorize my former employers to release information pertaining to my work record, habits and performance to Kabat's ACE Hardware. I hereby authorize Kabat's ACE Hardware, to obtain a background investigative report made by a security or consumer reporting agency with respect to me. In so doing, I release the reporting agency and Kabat's ACE Hardware, and its agents from any and all liability which may flow from the release of such information.

Should I become an employee of Kabat's Ace Hardware, I understand that my employment will be for no definite term, such that I may enjoy the right to terminate my employment at anytime, at my convenience, with or without cause or reason. I further understand that Kabat's Ace Hardware will have the same right. I hereby further acknowledge that I am expected to abide by all Company rules and regulations, written or unwritten, communicated by the Company, my Store Manager or my supervisor, but that such rules and regulations do not create a contract between myself and the Company or otherwise restrict the right of either myself or the Company to terminate the employment relationship. I understand that these rules and regulations may be subject to change at any time. I understand and agree that any handbook which I may receive will not constitute an employment contract, but will be a statement of the Company's current policies.

I understand that because of the nature of retail operations, the Company reserves the right to conduct inspections of my person, lockers, bags (including purses and briefcases) and/or parcels brought into or taken out of the store. I understand that the refusal to submit to a requested inspection may result in termination of my employment.

_____/_____/____ Signature Date



PERSONNEL TEST

Applicant: Clearly print all answers, following directions exactly. A calculator will be provided to you if you so desire.

1. Add or subtract the following equations:

			\$0.29			
			\$1.19			\$47.99
		\$3.49	\$0.49			\$22.50
\$5.42	\$5.98	\$2.98	\$0.98	\$12.25	\$144.88	\$11.25
<u>+ \$2.98</u>	<u>- \$3.99</u>	<u>+ \$0.49</u>	<u>+ \$0.77</u>	<u>- \$4.59</u>	<u>- \$59.99</u>	<u>+ \$37.88</u>

2. Multiply the following:

\$0.99	\$2.98	120
<u>x 2</u>	<u>x 8</u>	<u>x \$0.04</u>

3. Divide the following:

3 $\overline{) \$1.29}$	2 $\overline{) \$149.88}$	17 $\overline{) \$11.73}$
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4. Calculate the price a customer pays after deducting the discount percentage shown below. Round up to the nearest whole cent.

Regular price	% Discount	Amount to be paid by the Customer
\$8.99	10%	_____
\$19.74	5%	_____

5. A customer wishes to purchase a case of furnace filters. One furnace filter sells for \$1.29 and a case holds 12 filters. How much will we charge the customer for the full case? _____

6. How many inches in $\frac{2}{3}$ of 1 yard? _____

7. How many square feet in a wall 8' x 12'? _____

8. What would a customer pay for "one" item of a multiple price item in the following cases? Round the answer up to the next whole cent.

3 for \$0.99 _____ 2 for \$0.75 _____ 4 for \$0.99 _____

9. How many of the 5 numbers listed are exact duplicates of each other?

966 966 54996 54996 3694 3496 23854 28354 85421 85412 _____

10. Answer the following questions after reading the following paragraph:

For fourteen years, we have had the privilege of supplying Anderson Furniture Company with wood screws used in the manufacturing of your fine furniture. Recently, you stopped ordering, and your absence has been noticed. We try to do our very best in servicing our customers and would like very much to know why you stopped ordering from us. Our sales representative will be calling on your area Friday, May 17th, and will stop by to find out what we can do to be of service to you in the future.

- A. How many years has Anderson Furniture Company been ordering screws? _____

- B. When will the sales representative call on Anderson Furniture Company? _____

- C. What has Anderson Furniture Company done to cause this concern? _____